

BACKGROUND CHECK AUTHORIZATION

- Criminal History Record Request
- DDS Abuse and Neglect Check
- Sexual Offender Registry
- OIG
- Motor Vehicle Driving Report

Midstate Arc, Inc. is required to conduct a criminal background check on all persons that will either be working at the agency as a temp staff, direct hire, and/or volunteer as we are required to conduct these checks by our funding source the Department of Developmental Services. We use the following sites to conduct them including the DDS Abuse and Neglect Registry, Hire Right/other background check system, and the National Sex Offender Registry, the Department of Motor Vehicle, US Department of Health and Human Services, and the Judicial Services Branch in CT and other States indicated.

To Prospective Temporary Staffing, Volunteer, Subcontractor, or Direct Hire or Current Employee:

As a prospective temporary staff, volunteer, direct hire, current employee, subcontractor, license applicant, current license or applicant, I understand that a throughout background check will be conducted.

I hereby acknowledge and provide permission to MidState Arc, Inc. **and/or** the Staffing Agency to submit a check for my information to Hireright or other background check system, DDS, OIG, Sex Offender, CT Judicial, DMV, or DDS. I may withdraw this authorization at any time by providing the MidState Arc, Inc. with written notice. **Initials** _____

The information requested below is collected solely for the purpose of aiding the Company in running a background check in connection and affiliation with MidState Arc, Inc. The employer is requesting that you provide this information to assist in conducting a thorough background check.

For residents of, or for jobs located in Utah, please do NOT provide your date of birth, social security number or driver's license number until instructed to do so by the Company.

First Name _____ Middle Name _____ Last Name _____

Enter any other names used (including maiden names)

Date of Birth _____ (month/day/year)

Social Security Number _____

Driver's License Number _____

State Issuing License _____ Expiration Date _____

Email Address _____

Mobile Number _____ Landline Number _____

Present Street Address _____

City/State/Zip _____

From _____ (month/date/year) To _____ (month/date/year)

If Present Addresses is less than 7 years, please add additional addressed below (use a separate sheet if needed)

Previous Street Address _____

City/State/Zip _____

From _____ (month/date/year) To _____ (month/date/year)

Previous Street Address _____

City/State/Zip _____

From _____ (month/date/year) To _____ (month/date/year)

Previous Street Address _____

City/State/Zip _____

From _____ (month/date/year) To _____ (month/date/year)

Previous Street Address _____

City/State/Zip _____

From _____ (month/date/year) To _____ (month/date/year)

By signing below you agree that the information you provided is true to the best of your knowledge. You authorize MidState Arc, Inc. **and/or** the Staffing Agency to conduct all the required background check as indicated in this document. You understand that if any false information, omissions, misrepresentations, or prohibited findings (per Agency requirements based on our funding sources and/or our authorized agent/s) are discovered, your affiliation may be rejected, and if you are employed, you may be subject to discipline, up to and including termination.

Authorization Signature and Date Signed